Green = Bleed area - Any images or colour meeting the 'trim' (edge of

the page) need to exceed by 3mm on all edges to meet the green line

Orange = Safe Zone - Keep any important suff such as text inside here

IMPORTANT

Please ensure you allow 10mm on the left or right side of each page for Ithe wire binding.

When you are finished:

1. Unlock and delete the guides from the layers panel (Window > Layers) 2. Export as PDF

3. In the export menu select 'Marks and Bleeds' 4. Tick the 'Crop marks' box

5. Untick the 'Use document bleed settings' box

6. Add 3mm of bleed to all edges 7. Export!

RIGHT PAGE

LEFT PAGE

BINDING