

A4 Perfect Bound Brochure - Cover Pages

Pink = Trim size (Finish size A4 = 297mm x 210mm)

Green = Bleed area - Any images or colour meeting the ‘trim’ (edge of the page) need to exceed by 3mm on all edges to meet the green line

Orange = Safe Zone - Keep any important suff such as text inside here

Blue = Fold Lines

IMPORTANT

Please ensure total page count (including the cover page spread - 4 pages) are in multiples of 4
ie - 8pp, 12pp, 16pp 20pp etc

This template is for the cover pages only
Please use the ‘INNER’ template to create your inside pages

- When you are finished:
1. Unlock and delete the guides from the layers panel (Window > Layers)
 2. Export as PDF
 3. In the export menu select ‘Marks and Bleeds’
 4. Tick the ‘Crop marks’ box
 5. Untick the ‘Use document bleed settings’ box
 6. Add 3mm of bleed to all edges
 7. Export!



BACK
(Last page)

Please note: Spine width may need to increase if you have a high number of pages - please contact us to check

SPINE

SPINE

SPINE

FRONT
(Page 1)

FRONT INSIDE
(Page 2)

SPINE - DO NOT PUT ANY COLOUR HERE

Please note: Spine width may need to increase if you have a high number of pages - please contact us to check

BACK INSIDE
(2nd to last page)